

Child's Name: _____

Date: _____

Additional Early Education Program Registration Information 2020-2021

Thank you for taking the time to provide us with the information on this sheet. It will help us a great deal in meeting the needs of your child as they begin their early education program.

Requirements of the program:

1. Your child must be a minimum of 3 years of age on September 30th of the school year they are registering in.
 2. Your child must be toilet trained* when the program begins. This means the child is no longer in pull ups or diapers. **Exceptions will be considered for children that have **identified developmental delays**.*
 3. Your registration form must be complete and include:
 - the child's birth certificate (or proof of order from government registry).....
 - all contact information requested within.....
 4. A non-refundable registration fee of \$40.00 (cash only) must be included with your registration.
 5. Monthly fees for both 2-day and 4-day registered children will be posted on School Cash Online in late August or early September. At that time, parents may choose to pay ahead or pay fees on the first day of each month. No cash or cheques will be accepted for the monthly payments. Payments will be made online using Visa, Mastercard or eCheque (out of a chequing or savings account).
- Monthly fees are
- \$185.00 per month for 4 half days per week of programming (4 year olds)
 - \$ 95.00 per month for 2 half days per week of programming (3 year olds)

Program Preference:	4 years old by December 31, 2020		3 years old by September 30, 2020	
	4 mornings ____	4 afternoons ____	2 mornings ____	2 afternoons ____

Has your child previously attended child care? _____ If so, where? _____

Has your child previously attended a preschool or early education program? _____ Location: _____

What are you child's strengths and interests?

Do you or any family members or friends have any concerns about your child's development or has your child ever received support, assessment or therapy in these areas? (e.g. speech and language, motor skills, behaviour, social/emotional, etc.)

Is there anything else you'd like us to know about your child? (learning, developmental, medical, social/emotional, etc.)

If your child has a birthdate between September 1 and December 31, please let us know if you intend on:

- One year of Early Education Two years of Early Education I need more info – please contact me

Early Education: Preference [] 4 Day MORNING [] 4 Day AFTERNOON [] 2 Day MORNING [] 2 Day AFTERNOON
Alberta Student Number (if known): School:

* Required Fields

*Legal Last Name: *Legal First and Middle Names:
*Preferred Last Name (if different): *Preferred First Name (if different):
*Birthdate (D/M/Y): *Gender: [] Female [] Male [] Unknown [] Unspecified
*Home / Cell Phone Number:
*Birth Certificate: [] Yes [] No *Other Proof of Residency: [] Yes [] No
*Home Address:
*Mailing Address:
(House and Street) (City) (Province) (Postal Code)

Siblings currently enrolled with Lethbridge School Division:

**Medical information (i.e. medical conditions, allergies, etc):

**This must be completed every year

Name and location of previous school attended:
Date last attended previous school: Last Grade Completed:

Priority 1 Contact Information (i.e. parent or guardian)

First & Last Name:
Address:
City, Postal Code:
Relationship to Student:
Home Phone:
Work Phone:
Cellular Phone:
E-Mail Address:

Priority 2 Contact Information (i.e. parent or guardian)

First & Last Name:
Address:
City, Postal Code:
Relationship to Student:
Home Phone:
Work Phone:
Cellular Phone:
E-Mail Address:

Student is living with (check ALL applicable boxes): [] Priority 1 [] Priority 2 [] Other

Emergency Contact Information (in the event the above contacts are unavailable)

First & Last Name:
Address, City, PC:
Relationship to Student:
Home Phone:
Work Phone:
Cellular Phone:

Please ensure this emergency contact is advised that their name has been used for this purpose.

Aboriginal Self Identification - If you wish to declare that the student is Aboriginal, please select one:

[] First Nation (status) [] First Nation (non-status) [] Metis [] Inuit

For further information, please refer to: www.education.alberta.ca/system-supports/results-reporting or contact Alberta Education at 780.427.8501.

If you have questions regarding the collection of student information by the school board, please call 403.380.5299.

Band: Treaty (10 digit number): (IF APPLICABLE)

Citizenship: [] 1 - Canadian Citizen [] 2 - Permanent/Landed Immigrant [] 5 - Study Permit

English as a Second Language (ESL) Eligibility

A student may be eligible for ESL support when the primary language spoken at home is a language other than English. ESL students can be born in Canada or in another country.

Languages Spoken at home:

Student's first language spoken: Do you need assistance with interpretation? [] Yes [] No

Pursuant to Section 23 of the Canadian Charter of Rights and Freedoms:

Citizens of Canada

- whose first language learned and still understood is French; or
- who have received their primary school instruction in Canada in French (this means instruction in a French only school, not a French Immersion program) have the right to have their children receive primary and secondary instruction in French; or
- of whom any child has received or is receiving primary or secondary instruction in French (this means instruction in a French only school, not a French Immersion program) in Canada, have the right to have all their children receive primary and secondary instruction in the same language.

According to this criteria, are you eligible to have your child educated in French? [] Yes [] No
If yes, do you wish to exercise your right to have your child educated in French? [] Yes [] No

**In Alberta, parents can only exercise this right by enrolling their child in a French first language (Francophone) program offered by a Francophone Regional authority.

I hereby certify that the foregoing information is true, correct and complete to the best of my knowledge and belief.

Signature:

Date:



Lethbridge School Division

20 / Student Registration Package

Student's Name: _____ School: _____ Grade: _____

INSTRUCTIONS

1. Read the Freedom of Information and Protection of Privacy Act information and Normal School Information notifications sheet enclosed in this package and retain this document at home for your reference.
2. Complete or verify the Student Registration Form.
3. Read and complete the enclosed Consent Forms.
4. Return the completed registration package to the school.

Consent to receive Commercial Electronic Messages (CEM's)

On July 1, 2014 Canada's Anti-Spam Legislation (CASL) came into effect. As of this date, Lethbridge School Division cannot send any messages by any means of telecommunication including e-mail messages, text messages, instant messages and direct messages to social networking accounts, where one or more of the purposes of this message is to encourage participation in commercial activity, whether or not there is an expectation of profit, unless we have received express consent to send these messages.

Lethbridge School Division values the many learning opportunities, activities and mementos that enhance the educational experience that we provide to our students. Some of these opportunities include performances, field trips, travel, school clothing, student photos, yearbooks, hot lunches or similar school related activities. In order for Lethbridge School Division, our schools and school councils to communicate our programs, activities and special offers through electronic means, we require your consent.

By signing this document, I/we consent to receiving a commercial electronic message (CEM) from Lethbridge School Division, its schools, and school councils. Examples of these would include, but would not be limited to:

- Newsletters
- Offers to purchase goods and services such as
 - Apparel
 - Yearbooks
 - School Photos
 - Travel offers
 - Hot lunches
- Advertisements for school activities, events and programs for which there is a fee

Note that consent to receive CEM information may be withdrawn at any time by contacting the School or Lethbridge School Division.

I, _____ the parent/guardian/Independent Student give my consent to receive Commercial Electronic Messages (CEM's) from Lethbridge School Division, its schools and school councils. This consent will remain in effect until I expressly withdraw my consent by notifying the School or Lethbridge School Division.

Signature of Parent/Guardian/Independent Student

Date

Email address: _____

(Please print clearly)

CONSENTS FOR INFORMATION DISCLOSURE

Copyright Release

As part of a student's educational program, they may be recorded and taped; have their work displayed; have their work reproduced for non-profit, educational purposes. Their production(s)/work(s) may be shown at educational displays during open house, in-service sessions and other school-related activities at school or School Board sites, or at school or School Board sponsored displays in the community or used in a school publication.

_____ I give my consent to the information disclosures as described above.

_____ I do not give my consent to the information disclosures as described above.

I understand that this consent is valid for this current school year only.

_____	_____	_____
Print Name	Signature of Parent/Guardian/ Independent Student	Date

Media/Internet Consent

Lethbridge School Division enjoys and encourages an open and positive relationship with print (i.e. newspapers, magazines, etc.) and broadcast media (i.e. television, radio, etc.) as a means of promoting and reporting on school activities. In addition, schools are using the Internet (websites, web-based programs) to increase positive learning, sharing and recognition opportunities for staff and students.

By signing this section I/we consent to the disclosure of information for use by Media and/or School Division use for learning and/or celebration of learning purposes. Examples of these would include, but would not be limited to:

- Interviews for media or school publications (i.e. - school newsletters, etc.)
- Photograph of the student and posting of student's name
- Group and class photographs that include student and their name
- Class work (i.e. - art, stories, projects) done by student
- Awards, scholarships, prizes received by student
- Participation of Student in Extracurricular Activity (Athletics, clubs, fundraising efforts, music)
- Collaboration with other schools and classrooms using web-based programs such as Skype, YouTube, Twitter, etc.

Please mark one of the following to indicate your consent:

_____ I give consent to disclosures as described above.

_____ I do not give consent to the above disclosures.

_____ I give consent, with the following exceptions.

_____	_____	_____
Print Name	Signature of Parent/Guardian/ Independent Student	Date

Public Health

Alberta Education will share student demographic information with Alberta Health Services in the case of health emergencies, such as a disease outbreak.

Students NEW to the School

If you are registering as a new student, you must have the following accompany your registration package:

- a photocopy of your birth certificate (if you were born in Canada)
 - a photocopy of your Canadian citizenship status if you were not born in Canada
 - a copy of your most recent report card from last school attended
 - a copy of a document verifying your address
-

Important Freedom of Information for Parents

The personal information requested on this form as part of the school registration process is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP), the *School Act* and its regulations, and the Canadian Charter of Rights and Freedoms, Section 23.

This information will be used for the establishment of a student record, determination of residency, for a school board's obligation to provide students with an education program that meets their needs, to provide a safe and secure school environment and other purposes that relate directly to and are necessary for an operating program or activity, including program placement, determination of eligibility and/or suitability for provincial or federal funding, contact and health related information in the event of problems or emergencies. Personal information may also be provided to the Minister of Education for the purpose of carrying out programs, activities, or policies under his/her administration (e.g. research, statistical analysis). This information will be treated in accordance with the privacy protection provisions of the *FOIP Act*.

Normal School Information Disclosure

Parents/Guardians Please Read Carefully

The Freedom of Information and Protection of Privacy Act requires that consent be obtained for the collection and use of personal information that is not authorized under the *School Act*. The Lethbridge School Division believes that the uses listed below are part of a vital, healthy and functioning school and participation of all students is important and encouraged.

- the use of a student's name, photo, comments in the school calendar, newsletter, yearbook, graduation book, or other school publication.
- the taking of individual, class, team or club photos for school purposes and the use of student photos for the issuance of identification passes (i.e., library, activity, transit/bus).
- the use of student names on artwork or other creative work or material of students displayed at school or School Board sites, provided the Copyright Release section of this form is signed.
- the use of student names in honour rolls, birthday recognition, and other such acknowledgements within the school or School Board.
- the publication of student names as part of graduation and award ceremonies.
- the use of student names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the Board applies on a student's behalf.
- the use of students' names, related contact information and telephone numbers for absenteeism verification.
- the taking of photos and/or videos of classroom activities, and their use by the media or other organizations where students are not identifiable (the accompanying *Media Consent Form* may provide consent for situations where individual students are identifiable or interviewed and the material will be used outside the school). Please note that photos and/or videos of school activities that are open to the general public may be taken and used for purposes within and outside of the school. The school may not be able to restrict such activity at public events.
- the circulation of personal information on a "need to know" basis for students who have severe, life threatening medical conditions or for students in emergency situations.
- the taking of photos/videos of classroom or other school activities by the School Board where the material will be used within the school. (Where individual students are identified or interviewed and the material will be used outside the school, a separate and specific consent will be required. You will be contacted prior to this event taking place.)

If you have concerns with any of these uses of information, please notify the school principal in writing.

Please retain this document at home for future reference.



Early Education Program

Intent to Register

2020 – 2021 School Year

This year we are proceeding with an “intent to register” process for Lethbridge School Division Early Education Programs for 3 and 4 year old children. How is this different than previous years? We will not know our exact funding for early childhood programs until the provincial budget is announced at the end of February or beginning of March. We are also awaiting possible anticipated changes provincially for children having severe delays/disabilities that receive Program Unit Funding (PUF), which could impact our Early Education programming. Rather than delaying registration until after the budget announcement, we are proceeding with registration, but with the understanding that there could be changes in programming depending on what the provincial budget presents and possibly any changes to Program Unit Funding (PUF). Early Education programs are not mandatory in Alberta and only receive funding for children with identified needs. The remainder of the funding comes from Early Education Program fees that families pay.

We are hoping to operate Early Education Programs in Lethbridge School Division similar to the past, but if there are significant changes that do not work for your family, we would refund your \$40 registration fee.