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Description automatically generated **Westminster School Council**

**Wednesday, October 2, 2024**

**Attendance:** Katherine McKee, Haley Byholt, Nikki Van Eden, Sam Firth, Alison Stewart, Michelle Tyslau, Lisa Prawdzik, Tyler Demers

**Agenda**

1. Call Meeting to order 6:35pm

2.Additions to the Agenda

3.Approval of Agenda

Motion: Nikki

Second: Haley

4. Approval of Minutes from Annual General Meeting

Motion: Jessica

Second: Sam

5.Trustee Report- Tyler Demers

5.1 – Construction for Westside Elementary is proceeding according to plan. It has led to some boundary changes. Committee has been formed and those have been put on the division website. Oct 29 the board will be meeting to review the boundary changes, feedback and the survey information. Public can submit feedback through the website.

5.2 – Grade configuration – Previously discussed many years ago to discuss student population at high schools. Bussing changes for transporting students has a shift with grade 6 so the board is investigating further.

6.Division School Council Report – Meeting will be later this month.

6.1 – Need a rep to attend or Lisa can bring the minutes back to following School Council Meetings.

7.Westminster School Report

* Alberta Assessments
* Terry Fox
  + Raised $260.00 (Goal was $150)
* Enrollment-1.5 teachers added, currently have around 242 K-5 (at 200 last year)
  + Largest growth of all the schools
  + Division considered numbers and needs of the school population and has granted us an additional 1.5 teachers. New grade 4/5 class and a new Kindergarten class.
    - Kindergarten – learning every day is best. Repetition is better to learn routines and new information. Challenges for parents with work and transportation. New program will be morning only Mon – Thurs from 8:42am – 12pm. Lisa shared the collaborative process for determining which students would move to the new program. Collaboration between Rochelle Neville from the division as well as Sara Harker, the SLP (Kait Heyland), and Lisa (13 students in the new class).
    - New EA’s will be hired to support
    - Grade 4/5 – letter to inform parents. We looked at various configurations considering student needs. Met with teachers and looked at what was best for students. New lists were created and Lisa communicated with families impacted. (22 students in the new class)
* Parent Teacher Interviews – Oct 22 (Kinder), Oct 24 (all day till 7:30pm), Oct 25 (Inquiry for teachers) Will be communicated via Dojo.
* Upcoming PL Days
* Book Fair Oct 21- 25 – will be run in the evening
  + - Webinar will be available for those who want to volunteer time to work.
    - $25 dollars for the volunteer
* Cereal Drive for October/November
  + Van Eden will design a poster
  + Cereal is for the breakfast program
* Hot Lunches
  + Would someone be interested in taking it on?
  + School Council picks the date. Request that it would alternate between M/W and T/T for the Kinders.
  + They make arrangements with the business
  + School Council would organize on the day of
  + Proceeds would go toward School Council
  + Kim would put it on School Cash
  + Generally done during AM Nutrition Break
* STEM Grant $10, 000 from Rotary and then a $3,000 anonymous
  + Committee will work together to determine the best way to spend the money to support Makerspace program
  + McKee has suggested connecting with Dean to see if there are some saving opportunities through bulk ordering with the new school.
* New Report Card Parent Meeting
  + Pilot program (Bomhof, Ober, Paterson, Fletcher)
  + Any child in these classes will receive an invite to join a town hall regarding the process
  + Mon Oct 21 at 7pm. Survey link would be sent to indicate if families will join.
* Town Hall Topics- Mike Nightingale
  + February 6, 2025
  + If you have a suggestion, email Superintendent
* Indigenous Bingo Night- Senator Buchanan Oct. 10, 2024
  + 26 students and their families from Westminster have been invited
  + We contributed $100 towards a prize for those at Bingo night.

8.Teacher Report- Alison Stewart

8.1 – Applying Indigenous foundations within the classroom has been a focus for Alison over the past 6 years. She has shared how she has been using the Indigenous lens within the classroom and increasing her practice to support growing Indigenous knowledge. This year she is looking at Waterton, the beaver and learning about winter lodges.

9.Treasurer Report

9.1 Funds currently in the account = $10 582.40

10.New Business

* Hot lunches
  + Motion: Sam
  + Second: Jessica
  + Donate a lunch
  + Want grade 4/5 leaders to help
  + Potential for reading ladies to help
* Field Trip Funds for Teachers
  + Classes will be given $120 from School budget
  + Maximum charge for parents is $20
  + Lisa will inquire with teachers at the staff meeting to see if they prefer $ for fieldtrip, class materials or school-based experiences like scientists in schools.
* Fundraiser
  + Winter Market November 30 from 10 – 3pm
    - Increased money for tables

10.Adjournment

Next Meeting: November 6, 2024

*Upcoming Dates:*

*Oct.1 - A and W Breakfast*

*Oct. 7- Reading Ladies*

*Oct 14- Thanksgiving*

*Oct 15- New Classroom Configurations begin*

*October 21- 25- Book Fair*

*Oct.23- Kinder Interviews*

*Oct 24- PL for Teachers*

*Oct 25 &26- Interviews*

*Oct 31- Halloween*